



STAFFORDSHIRE HEALTH AND WELLBEING BOARD

FORWARD PLAN 2018/2019

This document sets out the Forward Plan for the Staffordshire Health and Wellbeing Board.

Health and Wellbeing Boards were established through the Health and Social Care Act 2012. They were set up to bring together key partners across the NHS, public health, adult social care and children's services, including elected representatives and Local Healthwatch to lead the agenda for health and wellbeing within an area. The Board has a duty to assess the needs of the area through a Joint Strategic Needs Assessment and from that develop a clear strategy for addressing those needs – a Joint Health and Wellbeing Strategy. The Board met in shadow form before taking on its formal status from April 2013.

The Forward Plan is a working document and if an issue of importance is identified at any point throughout the year that should be discussed as a priority this item will be included.

Councillor Councillor Alan White and Dr Alison Bradley
Co- Chairs

If you would like to know more about our work programme, please get in touch on 07794 997 621

Unless otherwise stated public board meetings and non-public workshop sessions are held in Staffordshire Place 1, Trentham and Rudyard Rooms, at 3.00pm.

Public Board Meetings:

8 March 2018
7 June 2018
6 September 2018
6 December 2018
7 March 2019

Date of meeting	Item		Details	Outcome
8 March 2018 PUBLIC BOARD MEETING	Items for Decision	Pharmaceutical Needs Assessment Report Author – Ruth Goldstein	Final report based on outcomes of the consultation	The H&WB endorsed the findings of the Pharmaceutical Needs Assessments 2018.
		Local Transformation Plan for Children & Young People’s Mental Health Services Report Author - Jane Tipping, Head of Mental Health Commissioning	This item was deferred from December -	The Health and Wellbeing Board endorsed the updated Local Transformation Plan which set out the progress to date and plans to meet national guidance as set out in the NHS and Local Government policy document – Future in Mind.
		Physical Inactivity Sub-Group Report Author – Jude Taylor		The H&WB endorsed the approach of the Physical Activity Sub-Group and agreed to host a challenge session in June, to test the robustness of the implementation plan for Staffordshire Moorlands.
	Items for Debate	CCG/SCC Commissioning Intentions Presentations from each CCG and from the Director of Public Health	Single CCG presentation Single SCC Adult Social Care & Public Health presentation How commissioning Intentions / Strategy aligns with the HWBB strategy - Cheryl Hardisty Director of Commissioning and Operations across the 6CCGs - Richard Harling	The Board endorsed the Commissioning Intentions for 2018-19 for both the CCG and SCC.
		Together We’re Better (TWB) Update on Progress STP Lead Board Member – Simon Whitehouse	Standing Item to discuss key issues within the STP	The governance review recommendations were endorsed and the plans for a system-wide public engagement exercise were noted.

Date of meeting	Item	Details	Outcome	
		HWBB Strategy Report Author – Jon Topham Lead Board Member – Richard Harling	Approval following consultation – Jon Topham Action plan: Wellness Programme Karen Bryson	The Board supported work to align the HWBB Strategy and STP with a clear message and statement on purpose, focus and prevention. It supports the aspiration to bring together STP, Stoke HWBB and Staffordshire HWBB and endorsed an approach to initiate discussion with Stoke H&WB for this purpose. They also agreed that the June 2018 meeting receives: <ul style="list-style-type: none"> • a more developed HWBB strategy • progress on the outcome of discussions initiated with Stoke HWBB.
		Staffordshire BCF Update Lead Board Member – Richard Harling Report Author – Rebecca Wilkinson	Standing Item to update the Board on BCF issues	T Board noted the current activity underway and agreed that H&WB should continue to receive updates from the BCF Executive on actions taken to implement the BCF, HIC and DTOC position against the BCF trajectory. The Board also supported proposals from the BCF Executive to review governance arrangements for implementation of the system wide High Impact Change Model.
		JSNA Outcomes Report Report Author – Divya Patel	Annual Discussion on the JSNA <ul style="list-style-type: none"> • Highlight where we have new data • Highlight key trends • Dashboard to report on Strategy 	The Board noted the findings of the key outcomes measures and agreed the priority indicators for adults (Living Well, Aging Well, and Ending Well) in line with the new Health and Wellbeing Strategy.
		Health & Wellbeing Strategy & Governance Report Author – Jon Topham		

Date of meeting	Item		Details	Outcome
		Health Improvement Service Report Author – Joanna Robinson		The Board supported the commissioned activity which is targeted in 52 identified areas and will take every opportunity to actively promote the digital offer and Healthy Communities Service for example, via the Fire Service.
	Items for Information	Annual Report of the Director of Public Health Report Author – Karen Bryson Lead Board Member – Richard Harling	To provide an update on the report	For information
		District Delivery Plans Report Author – Karen Bryson Lead Board Member – Richard Harling	This is part of a rolling programme for the SCC/STP Wellness Programme to develop a place based approach, which will be the vehicle for delivery of much of the programme	For information
7 June 2018 PUBLIC BOARD MEETING	Items for decision	H&WN Strategy Report Author – Jon Topham		The Strategy was approved and the consultation findings were noted. The direction of travel and alignment with the STP and the stronger strategic and leadership role with regard to prevention was noted.
		End of Life: Conversation with the Public (Update) Report Author – David Sugden		The Board noted the success of the Dying Matters, Staffordshire, public conversation. The next scheduled public conversation will focus on digital innovation in relation to health.
		JSNA Review Report Author- Divya Patel, Senior Public Health Epidemiologist		Establish a working group to identify priorities for, and oversee production of, the JSNA. Members will be emailed after the meeting to seek nominations to the working group;
	Items for debate	H&WB Action Plan Report Author- Karen Bryson		They endorsed the H&WB Action Plan outline as the delivery plan for the H&WB Strategy and agreed that the plan be developed in more detail. The H&WB will oversee the implementation and assure progress. Board Members will ensure the organisations they represent understand the Plan and play an active role in its implementation.

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		STP/H&WB alignment Report Author – Jon Topham		The terms of reference, membership and agenda format will be reviewed and a role description for members will be developed
		Families Strategic Partnership Report Author – Miriam Hussain Lead Board Member – Helen Riley		The FSP Annual Report 2017/18 was endorsed and their contribution towards delivery of the three H&WB priorities was acknowledged.
		Whole life Disability Strategy Report Author – Andy Marriott		The comments raised by the H&WB will be considered in the preparation of the final version of the Strategy to help inform the final Cabinet decision in June 2018
	Items for Information	HIAP Report Author – Allan Reid		For information
		JSNA Report Author – Divya Patel		For information
		Physical Activity Challenge Session Report Author – Jude Taylor		For information
6 September 2018 PUBLIC BOARD MEETING	System Issues	Governance/terms of reference Report Author – Jon Topham Lead Board Member – Richard Harling	Governance and terms of reference for the H&WB going forward	
		Mental Health & Suicide Prevention Report Author – Vicky Rowley Lead Board Member -		
	Prevention	Prevention Delivery Plan Report Author –Karen Bryson Lead Board Member -		

Date of meeting	Item		Details	Outcome
		Supportive Communities Report Author – Lead Board Member -		
		Place Based Approach Presentation Author – Karen Bryson, Mick Harrison & Phil Pusey	Presentation to the Board	
	Statutory Duties	JSNA Sub Group Report Author – Divya Patel Lead Board Member – Richard Harling		
		H&WB Strategy Consultation 2018 Report Author – Jon Topham Lead Board Member – Richard Harling		
		BCF Report Author – Becky Wilkinson Lead Board Member – Richard Harling		
		Healthwatch Report Author – Robin Morrison Lead Board Member – Simon Fogell		
6 December 2018 PUBLIC BOARD MEETING	System Issues	CAMHS Strategy Report Author – Elisabeth Mellor? Lead Board Member – Helen Riley		
	Prevention	DPH Report Author – Jon Topham Lead Board Member – Richard Harling		
	Statutory Duties			

Date of meeting	Item	Details	Outcome
7 March 2019 PUBLIC BOARD MEETING			

H&WB Statutory Responsibility Documents

Document	Background	Timings
Pharmaceutical Needs Assessment (PNA)	<p>The PNA looks at current provision of pharmaceutical services across a defined area, makes an assessment of whether this meets the current and future population needs for Staffordshire residents and identifies any potential gaps in current services or improvements that could be made.</p> <p>The Health and Social Care Act 2012 transferred responsibility for developing and updating of PNAs to HWBs.</p>	<p>The current PNA was published in February 2015.</p> <p>The PNA is reviewed every three years, with the next review due in 2018.</p>

Board Membership Role	Member	Substitute Member
Staffordshire County Council Cabinet Members	<p>CO CHAIR - Alan White – Cabinet Member for Health, Care and Wellbeing Mark Sutton – Cabinet Member for Children and Young People Philip White – Cabinet Support Member for Learning and Employability</p>	Gill Burnett – Cabinet Support Member for Adult Safeguarding
Director for Families and Communities	Helen Riley – Deputy Chief Executive and Director for Families and Communities	Mick Harrison – Head of Care and Interim Head of DASS
Director for Health and Care	Richard Harling – Director of Health and Care	Karen Bryson
A representative of Healthwatch	Simon Fogell – Executive Director	Robin Morrison – Chief Executive, Healthwatch Staffordshire
A representative of each relevant Clinical Commissioning Group	<p>Mo Huda – Chair of Cannock Chase CCG Paddy Hannigan – Chair of Stafford and Surrounds CCG Shammy Noor – Chair of South East Staffs and Seisdon Peninsula CCG – Chair of East Staffs CCG CO CHAIR - Alison Bradley - Chair of North Staffs CCG</p>	Marcus Warnes – Chief Operating Officer

NHS England	Fiona Hamill – Locality Director	
Staffordshire’s Health and Wellbeing Board has agreed to the following additional representatives on the Board:		
Role	Member	Substitute Member
District and Borough Elected Member representatives	Roger Lees – Deputy Leader South Staffordshire District Council Frank Finlay – Cabinet Member for Environment and Health	Brian Edwards Gareth Jones
District and Borough Chief Executive	Tim Clegg – Chief Executive Stafford Borough Council	tbc
Staffordshire Police	ACC Nick Adderley	tbc
Staffordshire Fire and Rescue Service	Glynn Luznyj – Director of Prevention and Protection	Jim Bywater
Together We’re Better - Staffordshire Transformation Programme	Simon Whitehouse – Programme Director	Tracy Parker-Priest, Chief Operating Officer Staffordshire & Stoke-on-Trent STP